



WELCOME TO

Your Energy  
Management Solution





# Energy Management

Welcome to our suite of energy management solutions, crafted to streamline the complexities of energy procurement.

- Whether you choose one of our packages, or opt for stand alone solutions, you'll find a range of services aimed at simplifying your energy operations.
- From dedicated account management, to thorough bill validation, our packages are designed to offer practical solutions tailored to your needs.
- With our commitment to transparency and efficiency, you can trust us to handle your energy requirements while you concentrate on the day job!





# Partnership Package

This package offers you peace of mind by handling all aspects of energy procurement, freeing you to focus on your day-to-day operations.

With our exclusive management services, we ensure that your energy supply contracts are expertly managed. This includes tendering the market annually to secure competitive rates, addressing supplier queries on your behalf, and providing transparent insights through our client energy portal.

## Key features of this package include:

- Dedicated Account Manager
- Aggregated Portfolio
- Full access Client Energy Portal
- Annual Contract Reviews
- Detailed Consumption Analysis
- Budget Estimations
- Clear Energy Review Reports
- Annual Site Visits
- Submission of Reads to Suppliers
- Assistance During Site Handovers
- Regular Market Updates
- Regular Meetings with Energy Manager
- Smart Meter Upgrades Arrangement
- Supplier Objections Assistance
- Supplier Query Assistance



**PARTNERSHIP PACKAGE**

# Procure Plus Package

This enhanced package encompasses all the features detailed in the Partnership Package, along with comprehensive bill validation services. We undertake rigorous checks on your supplier bills to ensure accuracy before they are presented to you for payment. This provides you with the added confidence that your bills are correct, reflecting accurate rates and actual meter readings.

Our bill validation checks encompass a range of criteria, including:

- Meter reads: checking whether reads are actual/estimated
- Verification of energy supply rates
- Validation of VAT rates
- Confirmation of CCL (Climate Change Levy) rates
- Identification and resolution of invoice duplications
- Assessment of consumption tolerance
- Review of invoices against estimated reads for consistency
- Contract validation checks
- Confirmation of previous billing dates
- Follow-up on meter read discrepancies
- Verification of kVa (kilovolt-ampere) rate accuracy
- Identification of instance where customer readings were not utilised
- Validation of consumption split matches



PROCURE PLUS PACKAGE



# Bill Validation

Peace of mind when your supplier bills are due.

## What to expect

- We will receive copies of your energy bills each month or quarter (including any rebilling).
- Our team will validate the bills against our 12-point checklist, including the billed rates, the consumption, meter reads and VAT applied.
- Any issues with billing will be addressed directly to the supplier and we will work to resolve these for you.
- All validated bills will be passed to your accounts team for payment.

Save accounting time without compromising confidence.



# Procurement

Getting the best deals, without the hassle.

## What to expect

- Access to a wide range of suppliers
- Dedicated Account Manager
- Aggregated Portfolio (where applicable)
- Full access Client Energy Portal
- Annual Contract Reviews
- Detailed Consumption Analysis
- Budget Estimations
- Clear Energy Review Reports
- Supplier Objections Assistance
- Supplier Query Assistance

Optimise your pricing while maintaining transparency.

# Metering

Upgrading or installing meters to give clarity on consumption.

## What to expect

- Upgrade your supplier metering to smart meters
- Arranging new main supply meter installations
- Installing or upgrading sub meters
- Online access to your sub metering data
- Site visits and metering surveys

Giving you data and insights, without the leg work.



# Tenant Billing

One supply with multiple users? Let us handle the billing

## What to expect

- Metering data collection and validation
- Bills released to tenants on a monthly or quarterly basis
- Tariff setting
- Access to our online portal
- Reconciliation (optional)
- Financial management package including debt management (optional)

Delivering for clients whilst letting you focus on what matters.





## TESTIMONIALS

### GREAT SERVICE AND ONGOING SUPPORT

I would just like to thank Alina for her ongoing support and perseverance with changing an energy supplier - you would think so easy... but obviously not! Alina's work ethic, attention to detail and help is greatly appreciated! Thank you once again.

*Dawn, Property Manager,  
PS&B Estate Management*

### OUTSTANDING SERVICE

The team are always incredibly helpful, they sort contracts quickly and help with everything else eg: after six months of battling with one supplier, Manda resolved the issue and we got a refund of over £5,000. Outstanding service and always save our client money.

*Angela, Head of Operations,  
LMS Property Management*



## CONTRACTING PARTY

**Issue:** Incorrect contracted party on the supplier account.

**Action:** We completed a change of tenancy which led to a new contract being placed.

**Result:** Correct invoicing and a client **saving of £25,199.96 (39%)** over a 12 month period.

## VAT CORRECTION

**Issue:** Supplier billing VAT at 20% even though the supply is for residential purposes.

**Action:** VAT Declaration completed and submitted.

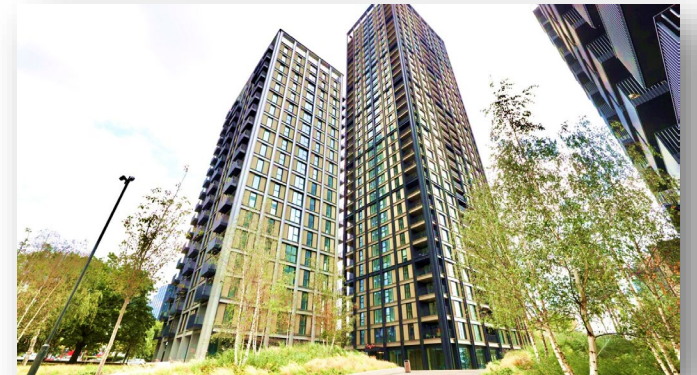
**Result:** Rebilling resulting in **£111.40 saving** for the month. This could have gone on for the entire contract, our action means a potential £1,200+ overpayment was avoided.

## METER READS

**Issue:** Reads didn't follow on between billed periods.

**Action:** Flagged with supplier.

**Result:** Supplier rebilling issued, leaving the account **£378.54 in credit.**





READY TO SAVE TIME?

Contact your  
Energy Manager today

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